

ATTACHMENT "E"
Corrections Follow-Up
Transmittal Letter

Date

Building Owner/Designated Agent
Company
Address
City, State, Zip

EABPRJ

Re: Project Name
Facility Name
Address
City, State

CORRECTIONS FOLLOW-UP

HEADING

Dear :

In our letter dated >insert date<, we advised you that the referenced facility has been inspected and found to be in non-compliance with some of the provisions of the Texas Architectural Barriers Act, Chapter 469, Texas Civil Statutes.

Paragraph
A

The non-complying items were noted on an enclosed inspection report and we requested that you bring those items into compliance and verify that to us in writing within 90 days.

Paragraph
B

As of this date we have not received a written response to our letter; therefore, we must request that you contact this office as soon as possible to let us know if these modifications have been completed. Please note, if we do not receive a response to this notice, we will be required to refer this matter to the Texas Department of Licensing and Regulation (TDLR) Enforcement Division no later than 270 days from the date of the inspection report.

Paragraph
C

If you have questions or need further assistance, or if you are not the owner of record of this facility, contact >name of RAS< at >phone<.

Please reference the EABPRJ assigned project number in all correspondence pertaining to this project.

IMPORTANT INFORMATION

The heading along with Paragraphs A, B, and C are required text and may not be altered or modified.