



**TEXAS DEPARTMENT OF LICENSING AND REGULATION**

P.O. Box 12157, Austin, Texas 78711  
1-800-803-9202 (within Texas) – (512) 463-6599 – FAX (512) 475-2871  
www.license.state.tx.us – ce@license.state.tx.us

# Auction School Registration Application

*Fees not required*

<b>Program/School Name:</b>		
<b>Course Name:</b> (If applicable)		
<b>School Location:</b> (STREET ADDRESS MUST BE DESIGNATED BELOW)		
Physical Address _____ (To be listed on TDLR website)		
City, State, Zip Code _____		
<b>Contact Information:</b>		
Name of Contact Person _____		
Mailing Address _____ (All correspondence will be sent to this address)		
City, State, Zip Code _____		
Telephone Number _____ Fax Number _____		
Email _____		
<b>Submittal Requirements:</b>		
The following is required to be submitted with this registration application:		
<ul style="list-style-type: none"> <li>• The Certificate of Approval from the Texas Workforce Commission showing your school is an approved career school or college and a program outline.</li> </ul> <p><b>OR:</b></p> <ul style="list-style-type: none"> <li>• Documentation from the Texas Workforce Commission that you are exempt from being registered as a career school or college, or a written explanation that you are not required to apply to the Texas Workforce Commission for an exemption. A complete copy of the 80 hour auctioneer curriculum that will be taught is required to be submitted.</li> </ul>		
<b>STATEMENT OF APPLICANT</b>		
By signing this application I certify all information submitted on this and attached forms is true and accurate. I authorize TDLR to conduct any investigations of me which it deems prudent. I understand that the information revealed in an investigation may be cause for disapproval of the application even though other requirements for a certificate have been met.		
<b>Signature of Authorized Representative</b>	<b>Printed Name</b>	<b>Date</b>