

APPLICATION FOR DRUG AND ALCOHOL DRIVING AWARENESS INSTRUCTOR LICENSE

NEW INSTRUCTOR

<p>AUTHORITY FOR DATA COLLECTION: Title 5, Texas Education Code, Chapter 1001 (the "Code")</p> <p>PLANNED USE OF THE DATA: To determine qualification for licensing</p> <p>INSTRUCTIONS: This completed form must be accompanied by <u>required educational documents</u> (see page 3) and an application fee of \$75. (\$50 processing fee and \$25 annual licensing fee)</p> <p>NOTE: Application will <u>not</u> be processed without fees. ALL FEES ARE NONREFUNDABLE.</p>	<p>TDLR USE ONLY:</p> <p>Fee Paid: _____</p> <p>Date Paid: _____</p> <p>Receipt #: _____</p> <p>Initials: _____</p>
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PLEASE TYPE OR PRINT

1. Name: _____, _____, _____
(Last) (First) (Middle)

2. Any name used other than above: _____ Date of Birth: ____/____/____ Sex: _____ Race: _____

Social Security Number: _____

*Information gathered in item 2 is for the purpose of conducting background investigations. **Additionally, out of state applicants must submit an official criminal background check for the last 7 years and current driving record from the state in which your driver license has been issued.***

3. Home Address: _____
(Street Address) (City) (State) (ZIP Code)

4. Home Phone: (____) _____ Work Phone: (____) _____ Email: _____

5. Driver's License #: _____ State: _____ Class: _____ Expiration Date: ____/____/____

A. Date first driver's license received: ____/____/____

6. Submit a clear photocopy of your current, valid driver's license.

7. Have you given drug and alcohol driving awareness instruction within the past 36 months? YES NO

A. Traffic safety experience and knowledge: _____

8. Drug and Alcohol Driving Awareness School(s) at which you are (or expect to be) employed.

(C____) _____ (____)
(TDLR # and Name of Licensed School) (Address) (City) (State) (Phone Number)

9. Indicate the name of the course(s) for which you wish to be licensed. Please ensure that all educational requirements are met, and copies of appropriate certificates / documents are included.

<p>DRUG AND ALCOHOL DRIVING AWARENESS ENDORSEMENT:</p> <p><input type="checkbox"/> Drug and Alcohol Driving Awareness Instructor (DADAI) _____ <small>(Name of Course)</small></p>
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10. Employment experience for the last year.

EMPLOYER / SCHOOL	ADDRESS CITY, STATE, ZIP CODE	DUTIES / SUBJECTS TAUGHT	FROM (Mo/Yr)	TO (Mo/Yr)

11. Professional Conduct: Applications without answers to any question in this section will be returned. If you answer YES to any question, an explanation is necessary. Use an additional page for each explanation and attach to this form.

NOTE: Any felony conviction or a DWI conviction within the last 7 years is grounds for denial of this instructor license.

- A. Have you ever had any diploma, teaching credentials, certificate, or license denied, revoked, or suspended? YES NO
- B. Have you ever been found guilty of, pleaded guilty to, or entered a plea of "nolo contendere" to a charge of immoral or unprofessional conduct? YES NO
- C. Have you ever been dismissed or asked to resign from any position for immoral or unprofessional conduct? YES NO
- D. Have you ever been convicted or received deferred adjudication for a felony or misdemeanor? Include all history regardless of the amount of time that has elapsed. You do not need to list traffic tickets. YES NO
- E. Have you ever been sued for or charged with fraud or deceptive trade practices? YES NO
- F. Are you now involved with any charges, court proceedings, probation, parole, community supervision, or judgments pending against you? YES NO

CERTIFICATION:

I do hereby agree, consent, and direct that any person or entity maintaining information in any form relating to my criminal history shall release all such information upon the request of the Texas Department of Licensing and Regulation.

I do further hereby agree and permit the Texas Department of Licensing and Regulation to obtain from any person or entity information relating to my personal background, my moral character, and my worthiness to instruct the youth and adults of this state, and do hereby expressly direct that any such person or entity release such information upon the request of the Texas Department of Licensing and Regulation.

I do hereby release, discharge, and exonerate the Texas Department of Licensing and Regulation, its agents or representatives, and any person or entity so furnishing information from any and all liability of every kind arising therefrom.

The foregoing consent and release is valid and binding so long as I hold or seek any certificate, license, permit, or other credential.

I understand that any license or credential issued to me by the Texas Department of Licensing and Regulation is the property of the State of Texas. I agree that I will tender my license or credential to the Texas Department of Licensing and Regulation if I am ordered to do so by the Department.

I understand that a copy of this affidavit shall have the same force as the original.

The foregoing consent and release is valid and binding so long as I hold or seek any license or approval under the authority of the Code.

I have reviewed this application and I affirm that all of the information which I have provided on the application and attached documents is true.

X _____
 (Typed or Printed Name of Applicant) (Signature of Applicant) (Date)

Before mailing, please review your application to ensure that:

- All questions have been answered, with explanations where required.
- The appropriate fees have been enclosed.
- All required educational documentation is enclosed.
- A clear photocopy of your current, valid driver's license and/or other required documents / licenses / certificates are enclosed.

Mail CHECK or MONEY ORDER, payable to TEXAS DEPARTMENT OF LICENSING AND REGULATION and this COMPLETED APPLICATION to:

REGULAR MAIL:

**TX DEPT OF LICENSING AND REGULATION
 P O BOX 12157
 AUSTIN TEXAS 78711-2157**

FOR OVERNIGHT EXPRESS MAIL:

**TX DEPT OF LICENSING AND REGULATION
 920 COLORADO STREET
 AUSTIN TEXAS 78701**

REQUIRED EDUCATIONAL DOCUMENTS

Drug and Alcohol Driving Awareness Instructor

1. Submit evidence of completion of instructor training and a statement signed by the program owner recommending the applicant for licensing. Instructor training shall consist of:
 - a) 24 hours of training covering techniques of instruction and in-depth familiarization with material contained in the drug and alcohol driving awareness curriculum in which the individual is being trained. If the training was obtained more than 36 months prior to the date of the application for licensing, the instructor must have taught the program for which the training prepared them within the previous 36 months (Form DA-204); or
 - b) 24 hours of training covering techniques of instruction of material contained in the drug and alcohol driving awareness curriculum. If the training was obtained more than 36 months prior to the date of the application for licensing, the instructor must have taught the program for which the training prepared them within the previous 36 months. In addition, the instructor must obtain two additional hours of training from the program owner of the drug and alcohol driving awareness curriculum that the instructor will be licensed to teach (Form DA-204A); and
2. any other information necessary to show compliance with applicable state and federal requirements.

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ALL FEES ARE NONREFUNDABLE

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