

**APPLICATION FOR RENEWAL OF
DRIVING SAFETY SCHOOL LICENSE
DRIVER TRAINING**

Authority to Collect Data: Title 5, Texas Education Code, Chapter 1001 (the "Code")

Planned Use of the Data: Formal application by the owner, partner, or authorized official of the corporation for renewal of a Driving Safety School License

Instructions: This form should be completed and postmarked or hand-delivered by the school to the course provider at least thirty (30) days prior to expiration of the current license and should be accompanied by all applicable documentation and fees.

Applications postmarked or hand-delivered less than thirty (30) days prior to the expiration date will require a \$100 late fee.

Applications postmarked or hand-delivered AFTER the expiration date will be considered new and will require a \$165 fee.

ALL FEES ARE NONREFUNDABLE. If additional clarification is required, contact TDLR (800) 803-9202.

APPLICATION FOR RENEWAL OF: TDLR# _____
Postmark Date

OWNERSHIP INFORMATION (Please make corrections/additions.)

_____ doing business as

(Full legal name of owner)

For School License: (Legal name of school)

Course Provider(s) Name and License Number: _____

LOCATION INFORMATION (Please make corrections/additions.)

Physical address information:

_____ Address _____ City, State, Zip Code

Telephone number: _____ **Fax number:** _____

1st E mail address: _____ **2nd E mail address:** _____

Mailing address information: _____, _____
Address City, State, Zip Code

OPERATIONAL INFORMATION

The information below is optional and is collected to determine how to process documentation from the school or course provider.

(Check the appropriate boxes.)

YES NO The corporation, partnership, sole proprietorship, or other legal entity was formed for the purpose of making a profit.

YES NO The corporation, partnership, sole proprietorship, or other legal entity is independently owned and operated.

YES NO The corporation, partnership, sole proprietorship, or other legal entity has fewer than 100 employees.

YES NO The corporation, partnership, sole proprietorship, or other legal entity has less than \$1 million in annual gross receipts.

STATEMENTS OF ASSURANCE

As owner, partner, or authorized official of the corporation of the above-named business to be renewed, I have carefully reviewed and do understand the Code and Commissioner of Education Rules, (Title 19, Texas Administrative Code, Chapter 176, Subchapter BB) as they apply to this business.

I CERTIFY that the school license to be renewed is operating in compliance with the legal requirements for approval.

I CERTIFY that the renewal application and exhibits have been reviewed and that each is true, correct, current, and all applicable replacement pages are enclosed.

I CERTIFY that I understand that if I fail to renew my license within the timelines established by law, the school license will expire and I will be prohibited from continuing the operation of the above-named business.

I CERTIFY that no changes in the ownership, as defined in 19 TAC §176.1101, of the above-named business have occurred.

OWNER, PARTNER, OR AUTHORIZED CORPORATE OFFICER

Type or Print: _____
(Full Legal Name) (Title)

Signature: _____

Date: _____ *Telephone:* () _____

Mail this completed application to your Course Provider.