

## DRIVING SAFETY COURSE

### COURSE CONTENT GUIDE – SYNOPSIS AND OUTLINE (DS-264A)

AND

### INSTRUCTOR TRAINING GUIDE – SYNOPSIS AND OUTLINE (DS-264B)

## Instructions

**Before you begin to fill in any blanks on the originals of forms DS-264A (*Parts A and B*) and DS-264B (*Parts A and B*), make additional copies of the forms. Retain the originals in case you need additional copies.**

Using the copies, place **Part A** next to **Part B** and line up the columns. You may want to connect the two parts with tape or staples.

These forms are designed to be used as an outline of your lesson plans for the six-hour driving safety course and the instructor training guide. Each column row will represent a lesson or unit included in your course. All topics required in the minimum course content must be reflected in the units/lessons. The synopsis must indicate the minimum time requirements established for each topic in the driving safety course. The synopsis must also provide a brief description of instructional activities (such as lecture, films, small group discussions, etc.). This description will provide staff an understanding of the planned delivery method for the course and the relevant instructional resources to be used in each unit/lesson of the course.

A **sample** of a Course Content Guide – Synopsis and Outline – Part A (Form DS-264S) has been provided as part of the course application packet.